

WHEN TO COMPLETE – Before the start of any WORK NEAR WATER activities			
Confirm each control / safeguard below before starting works	Guidance for confirming each control/safeguard	Person(s) Performing Work	Start Work Verifier
I HAVE CONFIRMED			
(1) The hazards have been identified, controlled and it is safe to start	<ul style="list-style-type: none">Complete a task risk assessment specific to the scope of workDiscuss hazards with the work team prior to starting workCheck for simultaneous operations that may introduce additional hazardsConsider the controls/safeguards for working close to an unprotected edge near water:<ul style="list-style-type: none">Fall protection equipment (e.g. safety lines, travel restraints, fall arrest)Temporary edge protection (e.g. chains, ropes)		
(2) Exclusions/restricted zones are identified to notify workers of unguarded edge	<ul style="list-style-type: none">Exclusion/restricted zones are identified (e.g. signage, tape, rope and/or yellow lines)Authorized access to exclusion/restricted zones is controlled (e.g. attendant or temporary physical barriers)		
(3) Workers authorized to enter the exclusion/restricted zones are wearing Personal Floation Devices (PFDs)	<ul style="list-style-type: none">Each PFD is:<ul style="list-style-type: none">Approved, maintained and certifiedFit for the user and taskEach PFD has been inspected for:<ul style="list-style-type: none">DamageWaterloggingAir leaks		
(4) Walking surfaces are in good condition	<ul style="list-style-type: none">Trip and slip hazards are controlled:<ul style="list-style-type: none">High-visibility markingsNon-slip deck/floor surface (e.g. coating, stick on strips, sand paint)Non-slip footwear for slippery surfacesWalking surfaces clear of snow and iceWalking surfaces are clear of oil, grease and chemicalsLighting is in place where needed		
(5) A communication plan is in place and responsibilities agreed	<ul style="list-style-type: none">Primary and secondary communication methods (e.g. radios, agreed hand signals) have been testedThe person in charge has been identified as per the plan or procedureThe worker(s) have agreed to their individual roles and responsibilitiesIf applicable, the signaller has been identified		
(6) The rescue plan is in place and is ready to be used	<ul style="list-style-type: none">The rescue plan has been discussed, including:<ul style="list-style-type: none">How to start the rescue response for person(s) in the waterLocation of rescue equipment (e.g. fast rescue craft, pole hooks, life rings)The rescue crew:<ul style="list-style-type: none">Is availableIs aware of specific hazards related to this rescueCan execute the rescue plan for the environment (e.g. stationary vs moving vessels, fixed dock/jetty, water flow/current, sea state)Escape routes are unobstructed		
Confirm these controls/safeguards are in place and verified prior to starting work. Stop and seek help if anything changes.			
	Printed Name & Role	Signature	Date
Start Work Verifier			

Work Near Water

